



POSITION DESCRIPTION

POSITION TITLE	Chief Executive Officer
REPORTS TO	Foyer Foundation Board
LOCATION	Flexible within Australia
CAPACITY	Full-time but flexible

OVERVIEW

The Foyer Foundation is a national, for-purpose organisation equipped to support an innovative approach to empowering young people in crisis. Through the Foyer approach young people have access to learning, employment and supportive services with two years of stable accommodation. Foyers are more than a solution to homelessness in each state, they also provide 16 to 25 year olds with the support they need to achieve independence. The Foyer Foundation provides the advocacy, accreditation, research streams and data needed to enable Foyers to scale around Australia by working with Australia's leading providers to build awareness, develop an investment model and grow the Foyer Movement.

THE ROLE

As the Chief Executive Officer, you will lead the Foyer Foundation. You will be an important proponent of the Foyer movement in Australia, overseeing the delivery spending of Foyer Foundation funding, the National Foyer Impact Framework and the Accreditation of Youth Foyers. As CEO, you will not be responsible for the management of the operation of Foyers. You will have a small team and strong consultant resource base to leverage the positioning of the Foyer Foundation amongst funders, operators and with State and Commonwealth Government stakeholders.

KEY RESPONSIBILITIES

Leadership

- Grow the solid financial and strategic foundations of the Foyer Foundation
- Realise the Foyer Foundation's vision and articulate its strategies and plans to achieve scale and impact
- Set the right tone for the organization as a for purpose values driven organization, committed to demonstrably better outcomes for young people
- Identify and create opportunities and networks to advance and amplify the Foyer model as an effective, integrated solution

Stakeholder Engagement and Collaboration

- Lead and expand key partnerships and collaborations with existing and potential Foyer Foundation stakeholders, including private sector funders, government agencies, employer organisations and Foyer alumni
- Oversee the Foyer Foundation's accreditation work, the national community of practice and the service subscriber base

Influence

- Raise awareness about value of Youth Foyers and of the role of the Foyer Foundation
- Support the strategies that develop and implement the campaign that seeks to grow the number of Youth Foyers in Australia
- Lead the Foyer Foundation's advocacy agenda for social impact investment in Youth Foyers
- Provide thought leadership on the Youth Foyer model and the Foyer movement

Quality, Innovation and Impact

- Work collaboratively with a small team and strong consultant base to lead the design and delivery of the Foyer Foundation's strategy
- Oversee the Foyer Foundation's quality, impact and data capture processes
- Oversee the growth of the accreditation and the associated processes (panel, working committee, accreditation scheme, accreditation consultant) of Youth Foyers
- Work collaboratively with the Foyer Operators, to ensure the Foyer Foundation's strategies of research, service and workforce development are effectively implemented
- Oversee the impact, monitoring and evaluation framework of accredited youth Foyers

Finance

- Maintain and develop income streams in line with the Foundation's strategy; continuously managing existing and securing new sources of income/funding for the Foyer Foundation and for Youth Foyers
- Prepare and manage the annual operating budget, as approved by the Board
- Responsibly manage the overall financial health of the Foyer Foundation, in consultation with the Board; ensuring that expenditure is controlled in line with budgets as approved by the Board

Legal and Governance

- Work with the Board in fulfilling the Foyer Foundation's constitutional, regulatory and legal obligations
- Oversee governance arrangements, including reporting to, and servicing the Foyer Foundation's Board and committees
- Identify and manage operational and funding risks for the Foyer Foundation

KEY STAKEHOLDERS

- Young people
- Foyer Foundation Board
- Foyer Operators, Foyer Foundation Subscribers and National Community of Practice Participants
- Private sector funders, philanthropists and social impact investors
- Government agencies looking to verify their investment, or potential investment, in Foyers
- Researchers working to evaluate current practice and support innovation
- Foyer Federation in the UK

KEY SELECTION CRITERIA

To be successful in this role, you will demonstrate:

- Exceptional relationship skills, including the ability to form and sustain collaborations amongst key stakeholders at a range of levels including the operators of the foyer facilities, government departments, Ministers, philanthropists, and young people
- Exceptional ability to articulate a clear and compelling vision for the Foyer Foundation and garner support from stakeholders at a every level to enable delivery
- Capacity to be a highly strategic thinker
- The appropriate character and values, including: the ability to adapt and re-think approaches to engagement as we learn and shape the strategic direction; a willingness to work with others and adjust to different frameworks of working; and the ability to understand and work with the value of co-creation or co-design
- High level skills in social impact investment, entrepreneurship and working with philanthropic partners
- Demonstrable financial management skills including the ability to secure private sector funding
- A broad understanding of policy and practice in the areas of education, employment and housing, and a commitment to the long-term resolution of disadvantage amongst young people

MANDATORY EMPLOYMENT CRITERIA

- Regular interstate travel is a requirement of this role.
- Proof of eligibility to work in Australia is required.
- A satisfactory Police Check is required.